

Resubmissions (JEQ and SSSAJ)

If a paper is rejected, the author may choose to make revisions and resubmit. If they do, there are a few extra steps that should be taken during the review process.

When a paper is submitted, headquarters staff will check to see if the paper is a resubmission. If so, the paper will be flagged with the green triangle “resubmission” flag. They will also check to see if the appropriate documentation has been provided and move it to the “Notes” section of the manuscript (found on the manuscript files tab or at the bottom of the manuscript information tab) as needed.

For SSSAJ, the author must provide a point by point response to reviewers as a supplemental file. For JEQ, the author must provide a tracked changes version of their paper as a supplemental file. If the files are not provided, headquarters staff will return the paper to the authors so they can provide the correct documentation.

Once all documentation has been received, headquarters staff will pass the paper through to the editor. The editor is then responsible for reviewing the new paper and the resubmission documents to confirm that the appropriate changes have been made. Past reviewer comments and editors can be found using the old manuscript id, which should be provided in the custom questions on the manuscript information tab. If the manuscript id is missing, please contact the author. If you do not have access to the old paper, please email manuscripts@sciencesocieties.org with the old manuscript id and they can pull a list of old editors, reviewers, and reviews on your behalf.

If the requested changes have been made and the paper is acceptable for peer review, it may then move forward per the usual process. To expedite peer review and to provide a consistent review experience, it is suggested to assign the same editors and reviewers where possible, though it is not required.