

A442.2 J. FIELDING REED UNDERGRADUATE SOIL AND PLANT SCIENCES SCHOLARSHIP

A. Status: Special Committee

B. Composition and Tenure:

The Committee consists of the Chair plus a minimum of 2 but not more than 4 members.

The term of office for members is two years.

The Chair serves for one year.

C. Functions:

1. To encourage applications for this scholarship.
2. To become familiar with the Guidelines and Procedures for this scholarship and to be responsible that all applications fulfill the required criteria of eligibility for the scholarship.
3. To evaluate applications and to select the most outstanding applicant for the scholarship.

D. Procedure:

1. The ASA Headquarters Office distributes the applications to the Committee members and advises them of the scoring or ranking to be followed. The Chair transmits any special instructions to members.
2. The Chair of A442.2 reports the results of the Committee's selection process to the General Awards Chair.
3. The Chair of A442.2 serves as a member of the Society's General Awards Committee.
4. The Chair of A442.2 submits an annual report as requested by the Society.

E. Presidential Responsibilities:

The ASA President:

1. Appoints new members to replace those whose terms expire and appoints the Chair of the Committee.
2. Cooperates with the Committee in its activities, as appropriate or in response to need.
3. Notifies the Committee directly or via the General Awards Chair of all deadlines on award selection, annual report, etc.
4. Receives and takes action directly, or by referring to the ASA Executive Committee and/or Board of Directors, as appropriate, all suggestions and/or recommendations for action from the Committee.

F. Description of Scholarship:

The scholarship is provided to a meritorious undergraduate student pursuing a career in soil or plant science. The scholarship consists of a certificate and a monetary award. Funding is administered by the Agronomic Science Foundation.

G. Eligibility Requirements:

Applicants must meet the following criteria:

1. The applicant must be an undergraduate with at least a junior standing and pursuing a career in the plant or soil sciences, graduating in the calendar year in which the scholarship is presented.
2. The applicant must have earned a 3.0, or above, cumulative grade point average at the time the application is submitted.
3. Applications must contain a history of community and campus leadership activities, particularly in agriculture.

H. Format for Nominations:

A format guide, approved by the Board of Directors or Executive Committee, is issued each year. The Chair and Committee members shall receive a copy of this guide at the time it is mailed from Headquarters.

I. Scoring or Ranking Procedure:

Each member of the committee ranks the applicants in order from 1 to n (the number of applicants). Each member's ranking is conveyed in writing to the Chair, who totals the points received by each applicant. The scholarship recipient is the applicant receiving the lowest score. The Chair may vote, but the Chair's selections must be made before seeing the selection of the other members. The scholarship need not be presented in a given year if it is judged that the applicants do not meet the criteria.

J. Revising Guidelines or Procedures:

The scholarship committee may recommend changes or revisions relative to criteria, description, selection process of recipients, etc., for this scholarship. All recommendations must be approved by the ASA Board of Directors or Executive Committee before said recommendations may be implemented. It is preferable to submit recommendations through the Society Awards Chair; however, recommendations may be submitted through the President or directly to the Board of Directors or Executive Committee.

K. Ties and Deadlocked Committee:

1. The chair of this committee will break any ties during the voting process.