

C453 FRANK N. MEYER MEDAL FOR PLANT GENETIC RESOURCES COMMITTEE

- A. Status: Special Committee
- B. Composition: The committee shall be composed of eight persons, including the Chair; the Chair of Division C-8, Plant Genetic Resources, serves as an ex officio member and is a voting member. Two of the members will be from cooperating societies such as the American Society for Horticultural Science and the Society for Economic Botany.
- C. Tenure: The term of service is four years for committee members. The Chair serves a two-year term.
- D. Functions:
 - 1. Holds a meeting at each year's Annual Meetings.
 - 2. With the aid of the Headquarters staff, solicits nominations for the award, including distribution of a written brochure.
 - 3. Selects the best qualified nominee in accordance with the Award Guidelines. The procedures followed are focused through the committee Chair, whose duties are as follows:
 - a. Serves as a voting member of the committee.
 - b. Receives, at the appropriate time, all nominations for this award from the Headquarters Office. Each committee member also will receive a set of nominations directly from the Headquarters Office.
 - c. Advises all committee members of the scoring or ranking procedure to be followed, as well as any other special instructions.
 - d. Conducts the voting, tabulates the returns, and informs committee members of the results.
 - e. Submits the recommendations from the committee's selection process to the General Awards Committee Chair, who is the CSSA Past President.
 - f. Delegates to Headquarters Office responsibility for collecting biographical information on the award recipient, inclusive of two 3 x 5-inch glossy prints of a recent black-and-white photograph. This material is used by the Headquarters Office for publicity on the award recipient.
 - g. Presents the award at the awards presentation function.
 - h. Activates and works with the committee on any special charges sent to the committee by the CSSA Board of Directors or by the CSSA Executive Committee.
 - i. Submits an annual summary report of the committee activities to the CSSA Board of Directors and to the CSSA Executive Committee, via the Headquarters Office.
 - j. Serves as a member of the General Awards Committee.
 - k. The Chair and the Chair of Division C-8 coordinate the Meyer Medal Breakfast that is held each year at the CSSA Annual Meeting. The award recipient attends the breakfast and gives a presentation.

4. May recommend changes or revisions relative to criteria, description, selection process of recipients, etc., for this award. All recommendations must be approved by the CSSA Board of Directors before said recommendations may be implemented. Recommendations shall be submitted through the General Awards Committee.
5. At the time when the lecturer has been selected and is contacted by the Chair of the Selection Committee, they are offered the opportunity to submit a manuscript based on this lecture for publication in Crop Science as the Lectureship-Paper if accepted after review. The manuscript should be submitted within 12 months after the Annual Meeting was held during which the lecture was presented. Publication fees for the Lectureship-Paper are waived.

E. President's Responsibilities to the Committee:

Shall advise, in writing, the individual who has been selected as the award recipient, as well as the individual who submitted the nomination. The Past President shall advise, in writing, those individuals who made nominations that were not successful.

F. Award Guidelines:

1. **DESCRIPTION OF AWARD:** The Frank N. Meyer Medal for Plant Genetic Resources Award is for distinctive service through collecting, conserving, or evaluating plant genetic resources. The award will be to a person who has had an outstanding record of service in the areas of plant germplasm/genetic resources of at least 10 years. The award consists of a medal, a certificate, a complimentary ticket to the awards presentation, a recognition plaque, and an honorarium of \$1,000.

2. **AWARD CRITERIA:**

1. Demonstrated effectiveness as a proponent of the national or international programs for collecting, maintaining, and utilizing plant genetic resources and effectiveness in creating broad interest and support for plant genetic resource activities.
2. Demonstrated superior ability to assess, record, and report useful genetic diversity through preliminary evaluation of recently acquired plant introductions.
3. Developed new and superior techniques and methods for preservation, evaluation, and utilization of plant genetic resources.
4. Developed concepts for assessing ecogeographic distribution of genetic diversity and participated in studies that have mapped and characterized genetic diversity.
5. Participated in major plant explorations which resulted in well-documented collections that represented broad ranges of genetic diversity and useful individual samples.

The nominee should have a career interest of at least 10 years in one or more of the following aspects of plant genetic resource programs:

- exploration for plant genetic resources
- evaluation of plant genetic resources
- preservation of plant genetic resources
- maintenance of plant genetic resources
- outstanding administrative leadership in national or international plant genetic resource programs

3. **FORMAT FOR NOMINATIONS:** A format guide, approved by the CSSA Board of Directors, is issued each year. The Chair and committee members shall receive a copy of this guide at the time it is mailed from Headquarters.

4. ELIGIBILITY OF NOMINATORS: Nominators need not be active members of the Crop Science Society of America. Members of the CSSA Executive Committee and members of this committee are not eligible to make nominations or to write supporting letters for nominees.

5. ELIGIBILITY OF NOMINEES: Nominees need not be active members of the Crop Science Society of America. The nominee must be living at the time of the nomination and the contributions and activities on which the nomination is based must have been made within the past 10 years. Members of the CSSA Executive Committee and this committee are not eligible for this award.

6. TEAM NOMINATIONS: Nominations of teams are not accepted for the Frank N. Meyer Memorial Award.

7. SCORING OR RANKING PROCEDURE: Nominations are ranked by all committee members in order of preference, with "1" being first, and summarized by the Chair. The award recipient must receive 50% of the lowest score (first place), or a second vote on the top three, plus ties, should be taken. The lowest score of the top three, plus ties, in the second vote, will be declared the recipient, no matter what the number or percentage of first place votes. The Chair may vote in all selection ballots, but the Chair's selections must be made before seeing the selections of other members. All rankings and recommendations of the committee shall be kept confidential by the committee members. The award need not be presented in a given year if it is judged that the nominees do not meet the criteria.

8. TIES AND A DEADLOCKED COMMITTEE:

- A. The Award Committee is expected to make every effort to break tie votes.
- B. If the Award Committee cannot break the tie vote, the Award Committee Chair shall notify Headquarters. Headquarters will reproduce and send copies of the nominations of the individuals involved in the tie to the members of the General Awards Committee.
- C. The General Awards Committee will review the nominations and vote. The Chair of the Award Committee in question will also vote but the vote will not be counted unless there is a tie in the vote of the General Awards Committee.